**Genetic Nurse and Counsellor Professional Branch Board**

### Form L1. Renewals References Form - Manager

**Information**

A minimum of two structured references are required for every applicant. The references are used to enable the EBMG to assess whether the applicant is working in a genetic counselling context, has the appropriate competences and is working within the Code of Practice (see the EBMG website).

A reference should be provided by the applicant's line manager. A second reference should be from a senior colleague, preferably a **registered genetic counsellor** or registered genetic nurse, or a senior medical geneticist who has worked closely with the applicant for a significant period during the five year period of preparation for Renewal of registration.

Where the line manager does not work in the department with the applicant, a third reference from a senior colleague will be required.

**Reference 1. RENEWAL OF REGISTRATION - Current Manager’s Reference**

**STRICTLY CONFIDENTIAL**

|  |  |
| --- | --- |
| Name of Applicant: |  |
| Name of Referee: |  |
| Work address: |  |
| Position of Referee in the institute |  |
| Professional Background |  |
| EBMG Registration Number of referee  (if applicable): |  |
| Email address of referee (may be used to verify reference) |  |
| Contact number: |  |
| Professional relationship to applicant: |  |
| How long have you worked with the applicant? |  |

**Please verify:**

* Regular internal and external CPD (relevant to the practice of genetic counselling) has been undertaken by the applicant over the last 5 years. **If the candidate has worked for you for less than five years please provide dates of service**
* The applicant participates in genetic counselling supervision (if in a clinical role).

**Please also comment on**: The suitability of the applicant to continue to be registered as a Genetic Counsellor.

**Reference (insert here, use as much space as needed)**

|  |  |
| --- | --- |
| Signed |  |
| Date (dd/mm/yyyy) |  |

**Please submit reference by email to:** [**gngc@ebmg.eu**](mailto:gngc@ebmg.eu) **(preferably in PDF format). If you cannot add an electronic signature please sign the form and scan it and email the PDF.**